



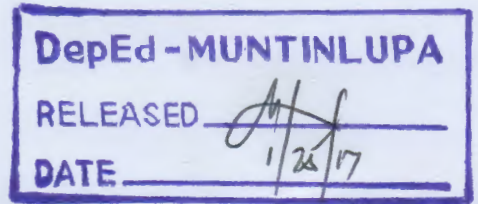
Republic of the Philippines  
Department of Education  
National Capital Region

## SCHOOLS DIVISION OFFICE CITY OF MUNTINLUPA

January 23, 2017

Division Memorandum  
No. 008, 2016

TO: OIC - Asst. Schools Division Superintendent  
Chief Education Supervisors  
Public Elementary and Secondary School Principals / OICs  
All Concerned



### Conduct of LAC Sessions to NQESH - Takers - Phase II

1. This Office, through the Human Resource Development Section, will be conducting LAC Sessions - Phase II to all interested applicants of the National Qualifying Examination for School Heads (NQESH) of SDO Muntinlupa on February 11, 18, and March 4, 11 and 18, 9:00 a.m to 4:00 p.m at the SDO Conference Room. The sessions aim to prepare the applicants for the upcoming NQESH on April 9, 2016, 8:00 - 11:30, at the Quezon City Science High School.
2. The topics for discussions are the following:
  - a. School Leadership
  - b. Instructional Leadership
  - c. Creating Student - Centered Learning Climate
  - d. Human Resource Management & Professional Development
  - e. Parent Involvement & Community Partnership
  - f. School Management & Operation
  - g. Personal & Professional Attributes & Interpersonal Effectiveness
3. Immediate and wide dissemination of this Memorandum is desired.

  
MAURO C. DE GULAN, Ed. D.  
Schools Division Superintendent

