

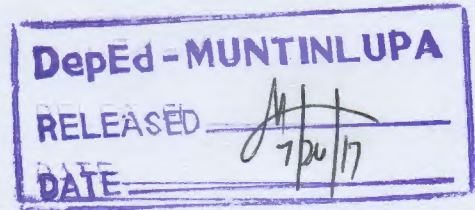


Republic of the Philippines  
Department of Education  
National Capital Region

## SCHOOLS DIVISION OFFICE CITY OF MUNTINLUPA

### DIVISION MEMORANDUM

No. 105, s. 2017



TO : OIC - Asst. Schools Division Superintendent  
Chief Education Supervisors, CID & SGOD  
Education Program Supervisors / Coordinators / District Supervisors  
Public Elementary & Secondary School Heads / OICs  
All Concerned


FROM : Schools Division Superintendent

DATE : July 24, 2017

SUBJECT: **OPERATIONAL GUIDELINES PENDING APPOINTMENT OF  
UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION**

Attached is DepEd Memorandum No. 116, s. 2017 dated July 14, 2017, on the above - captioned title, contents of which are self - explanatory, for the information and guidance of all concerned.

Immediate and wide dissemination of this Memorandum is desired.

  
**MAURO C. DE GULAN, Ed. D.**  
Schools Division Superintendent





Republic of the Philippines  
**Department of Education**

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14 JUL 2017

DepEd MEMORANDUM  
No. **116**, s. 2017

**OPERATIONAL GUIDELINES PENDING APPOINTMENT OF UNDERSECRETARY  
FOR CURRICULUM AND INSTRUCTION**

To: Undersecretaries  
Assistant Secretaries  
Regional Secretary, ARMM  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Division Chiefs and Unit Heads

1. Dr. Dina S. Ocampo has tendered her resignation as Undersecretary in the Department of Education (DepEd). She has served as Undersecretary at the Department since 2013 under secondment from the University of the Philippines (UP). The undersigned has transmitted to the Office of the President her Letter of Resignation and recommended its acceptance effective July 1, 2017, on which date she rejoins the College of Education at UP.

2. DepEd expresses gratitude for the invaluable service that Dr. Ocampo has rendered to the Department and the country. She oversaw the transformation of the curriculum and instruction of DepEd to K to 12, which was a formidable task that she ably performed.

3. In the exercise of the responsibility under Book IV, Chapter 10, Section 46 of the Administrative Code of 1987, the undersigned has nominated to the President the appointment of **Dr. Betsy Joy B. Tan** as Undersecretary in DepEd.

4. Dr. Tan has the requisite training and experience in the substantive and management aspects of education. She is presently Vice President for Academic Affairs of Silliman University, a position she has held since 2005. Before becoming Vice President, she was Director of Instruction in 2002 and Dean of the College of Education in 1996. She is actively involved in curriculum development, especially for Senior High School. She also oversees the Alternative Learning System (ALS) program of Silliman University. Furthermore, she is recognized as a Quality Management Systems expert for academic institutions.

5. Pursuant to the Secretary's authority of supervision and control over the bureaus, services and offices in the Department, and in the interest of the continuous and effective delivery of government services, as well as the urgency of many responsibilities and tasks, Dr. Tan is requested to report to the DepEd Central Office and coordinate with the following Bureaus and Services under Curriculum and Instruction, provided that any action she may make shall only be advisory in nature and subject to official action by the Secretary or her duly designated qualified officer:

- a. Bureau of Curriculum Development
  - b. Bureau of Learning Delivery
  - c. Bureau of Education Assessment
  - d. Bureau of Learning Resources
  - e. National Educators Academy of the Philippines
4. This Memorandum modifies DepEd Memorandum No. 118, s. 2016 and DepEd Memorandum No. 166, s. 2016 in all relevant parts.
  5. Immediate dissemination of this Memorandum is desired.



**LEONOR MAGTOLIS BRIONES**  
Secretary

Reference:

- DepEd Memorandum (No. 118, s. 2016)
- DepEd Memorandum (No. 166, s. 2016)

To be indicated in the Perpetual Index  
under the following subjects:

AMENDMENT  
APPOINTMENTS  
ASSIGNMENTS  
BUREAUS AND SERVICES  
OFFICIALS  
RECRUITMENT