March 30, 2017

MEMORANDUM

No. 063, 2017

TO: OIC – Asst. Schools Division Superintendent
Chief Education Supervisors
Division / District Supervisors & Coordinators
Senior Education Program Specialist
Administrative Officers
Public Elementary and Secondary Schools Principals / Officers – in – Charge

Workshop on the Finalization of DEDP

1. This Office announces the conduct of Workshop on the Finalization of DEDP on May 2 – 4, 2017 at Brentwood Apartelle, Baguio City.

2. Please refer to the attached list of participants.

3. Board and lodging, transportation and training materials shall be charged to SDO MOOE Training Fund subject to the usual accounting and auditing rules.

4. Immediate and wide dissemination of this Memorandum is desired.

MAURO C. DE GULAN Ed. D.
Schools Division Superintendent
Participants to the Workshop on the Finalization of DEDP

1. Schools Division Superintendent
2. OIC – Asst. Schools Division Superintendent
3. Chief CID
4. Chief SGOD
5. Accountant
6. Budget Officer
7. Administrative Officer V
8. Administrative Officer IV – Cash
9. SEPS Planning & Research
10. Planning Officer
11. HRD Secretariat
12. PESPA Representative Dr. Ma. Aurora S. Bartoloba
13. NASSHPHIL Representative Dr. Florante C. Marmeto
14. MUNFPEST President Ms. Vilma S. Villoria