

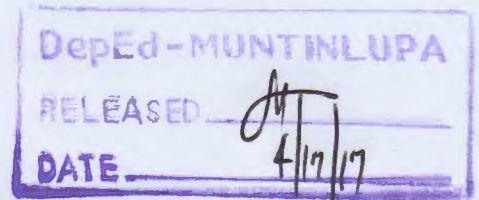


Republic of the Philippines
Department of Education
National Capital Region

SCHOOLS DIVISION OFFICE CITY OF MUNTINLUPA

April 10, 2017.

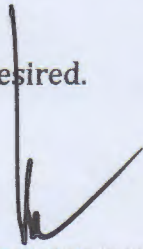
DIVISION MEMORANDUM



To: OIC- Assistant Schools Division Superintendent
Chief Education Supervisor, School Governance and Operations Division
Chief Education Supervisor, Curriculum Implementation Division
Public Elementary School Principals/ OIC's

SUBMISSION OF SCHOOL-BASED FEEDING PROGRAM (SBFP) TERMINAL REPORTS

1. To ensure compliance to DepEd Memorandum 129, s.2016 entitled "Submission of Reports on the Implementation of the School-Based Feeding Program (SBFP)", all schools are required to submit the Ledger of Accounts and Program Terminal Report.
2. Enclosed is the prescribed format for the said report.
3. All reports must be submitted to the Office of the School Health and Nutrition Section on or before April 26, 2017.
4. Immediate and wide dissemination of this Memorandum is desired.


MAURO C. DE GULAN, Ed.D.
Schools Division Superintendent



**SCHOOL-BASED FEEDING PROGRAM (SBFP)
SY 2016-2017**

PROGRAM TERMINAL REPORT (PTR)

Region: National Capital Region
 Division: Muntinlupa City
 School: _____

A. Program Accomplishment

Status of Implementation:

Completed _____ (indicate number of days completed)
 Discontinued _____
 For continuation _____

Grade Level	Number of Beneficiaries		No. of Beneficiaries Dewormed	No. of Beneficiaries who are also 4Ps Beneficiaries	No. of Pupils who are Previous Beneficiaries of SBFP
	Target	Actual			
Kinder					
Grades 1-6					
TOTAL:					

Financial Status

Amount Allocated	Amount Received fr DO	Amount Disbursed	Amount Liquidated

B. Nutritional Status

Nutritional Status	Before Feeding	After Feeding				
		SW/SU	W/U	N	Ow	O
Severely Wasted/ Underweight (SW/SU)						
Wasted/Underweight (W/U)						
Normal (N)						
Overweight (OW)						
Obese (O)						

C. Percentage Attendance

	Month 0	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Average of Months 1-7
% Attendance of Beneficiaries									

D. Issues Encountered & Actions Taken

- 1.
- 2.
- 3.
- 4.
- 5.

E. Procurement Process (Put ✓ or X to indicate presence of the ff.)

- a. Bidding
- b. Small Value Procurement
- c. Request for Quotation
- d. PHILGEPS
- e. Abstract of Quotation
- f. Purchase Order (PO)
- g. Official Receipt / Sales Invoice
- h. RER

F. Good Practices or Lessons Learned (enumerated)

- 1.
- 2.
- 3.
- 4.
- 5.

G. List of Personnel Involved/Names and Designation (School Personnel, Parent, Brgy Official, etc)

Department of Education
National Capital Region
SDO MUNTINLUPA CITY

LEDGER OF SCHOOL-BASED FEEDING PROGRAM

S.Y.2016-2017

Month	Forwarded Balance of the Previous Month	Amount of Cash Advance	Amount to be Reimbursed	Date Submitted

Submitted by:

Principal