



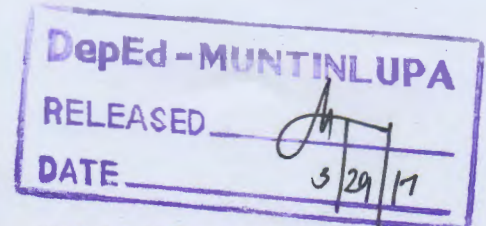
Republic of the Philippines  
Department of Education  
National Capital Region

## SCHOOLS DIVISION OFFICE CITY OF MUNTINLUPA

March 23, 2017

### MEMORANDUM

To: OIC- Asst. Schools Division Superintendent  
Chief, CID/SGOD  
Education Program Supervisors/ Coordinators/ District Supervisors  
Public Elementary and Secondary Schools Principals/Officers-in-Charge  
Administrative Officer  
All concerned



### CIVIL SERVICE COMMISSION OFF-SITE APPLICATION FOR CIVIL SERVICE EXAMINATION – PAPER AND PENCIL TEST

Attached is a Memorandum from the City Human Resources Management Department (CHRMD), **Atty. Roderick B. Tagnia** dated March 20, 2017 regarding the Civil Service Commission Off-Site Application for Civil Service Examination-Paper and Pencil Test to be held on April 21, 2017 Friday from 9:00 am. to 4:00 pm. at CHRMD meeting room.

Immediate and wide dissemination of this Memorandum is desired.

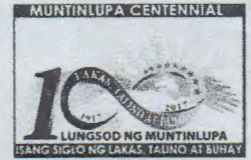
**MAURO C. DE GULAN, Ed. D.**  
Schools Division Superintendent







Republic of the Philippines  
**City Government of Muntinlupa**  
CITY HUMAN RESOURCES MANAGEMENT DEPARTMENT



TO : CITY GOVERNMENT OF MUNTINLUPA CASUAL AND CONTRACTUAL EMPLOYEES  
FROM : CITY HUMAN RESOURCES MANAGEMENT DEPARTMENT  
DATE : 20 MARCH 2017  
SUBJECT : CIVIL SERVICE COMMISSION OFF-SITE APPLICATION FOR CIVIL SERVICE EXAMINATION - PAPER AND PENCIL TEST

The City Government of Muntinlupa with the proper coordination with the Civil Service Commission will be holding an Off-Site Application for Civil Service Examination. Said activity will be held on 21 APRIL 2017 (Friday), from 9:00 a.m. to 4:00 p.m. at CHRMD meeting room.

Please bring along with you the following requirements:

- Fully Accomplished Application Form - CS Form No. 100 (Revised 2016) - attached copy of CSC Form/download at [csc.gov.ph](http://csc.gov.ph)
- Four (4) pcs. Philippine Passport size (4.5 cm x 3.5 cm or 1.78" x 1.38") of Identical I.D. pictures, colored with white background, with specifications indicated at the back of the application form
- Original and photocopy of any valid ID containing applicant's clear picture, date of birth, signature and signature of the authorized head of the issuing agency such as Driver's License, SSS ID, GSIS ID, current Company/Office ID, Postal ID, BIR ID, Barangay ID, Voter's ID, Valid Passport or Police Clearance.
- Examination Fee of Five Hundred Pesos (P 500.00) for the CSC- Pencil and Paper Test (PPT).

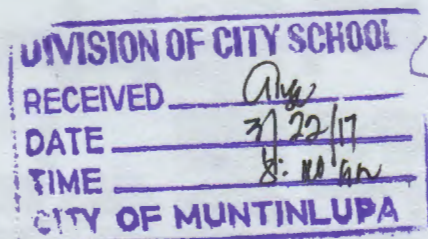
We are encouraging all employees to take part of the CSC Exam (Professional or Sub-professional).

For your information.

Thank you.

Very truly yours,

  
Atty. RODERICK B. TAGLIAN  
OIC-CHRMD



CHRMD:E-memo/CN: 55 (03/15/17)



ISO 9001:2008 CERTIFIED  
CERT. CODE : QMS0708041506KA-001

**YAN ANG TALIMA YAN ANG MUNTINLUPA!**

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# CIVIL SERVICE EXAMINATION OFF-SITE APPLICATION & REVIEW REGISTRATION

**APRIL 21, 2017  
9:00 AM - 4:00 PM  
CHRMD MEETING ROOM**



For the list of requirements  
Scan QR Code or navigate to  
**[goo.gl/R1SqhR](http://goo.gl/R1SqhR)**  
using your iPhone or Android browser

