



Republic of the Philippines
Department of Education
National Capital Region

**SCHOOLS DIVISION OFFICE
CITY OF MUNTINLUPA**

March 12, 2017

MEMORANDUM

DepEd - MUNTINLUPA
RELEASED <i>Am</i>
DATE <i>3/27/17</i>

To : OIC-Assistant Schools Division Superintendent
Chiefs-CID & SGOD
Division/District Supervisors/ Coordinators
Public & Private Elementary & Secondary School Heads/ Officer In-Change
All Others Concerned

WOMEN'S DAY OUT CARAVAN

1. Attached is a letter of Engr. Allan A. Cachuela, City Administrator, Muntinlupa City, re: Women's Day Out Caravan, content of which is self-explanatory.
2. Immediate and wide dissemination of this Memorandum is desired.

MAURO C. DE GULAN, Ed. D.
Schools Division Superintendent





Republika ng Pilipinas
Pamahalaang Lungsod ng Muntinlupa
Kalakhang Maynila



OFFICE OF THE CITY ADMINISTRATOR

Memo

To : All Heads of the Departments and Offices of the City Government
From : The City Administrator
Date : 06 March 2017

Subject : Women's Day Out Caravan

March is Women's Month. As the current year marks the Centenary of Muntinlupa, this year's theme, through the Gender and Development (GAD) Office, is We Make Change Work for Women (Isandaang Taon ng Lakas, Talino at Buhay, Kaagapay ng Kababaihan).

In view thereof, GAD will be conducting a Woman's Day Out Caravan for all women employees and residents of Barangay Putatan on 24 March 2017, Friday, from 1pm to 5pm, at the City Hall Quadrangle, National Road, Barangay Putatan, Muntinlupa.

All women employees are henceforth enjoined to attend and participate in the said activity. Likewise, all employees are directed to inform all women friends and relatives, who are residents of Barangay Putatan, to take part in the same activity.

The City Human Resources Management Department (CHRMD) is ordered to prepare and facilitate the attendance sheets of all women employees of the City Government.

For the information and strict compliance of all concerned.

Engr. ALLAN A. CACHUELA

RECEIVED
DATE 3/8/17
OFFICE OF THE CITY ADMINISTRATOR
CITY OF MUNTINLUPA

cc : Atty. Jaime R. Fresnedi,
City Mayor
Atty. Roderick B. Tagnia,
CHRMD
Catherine R. Biazon,
GAD