



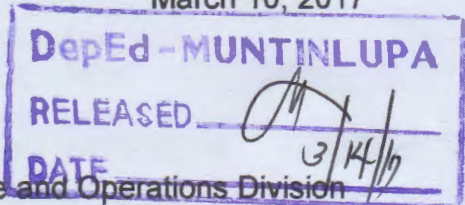
Republic of the Philippines  
Department of Education  
National Capital Region

## SCHOOLS DIVISION OFFICE CITY OF MUNTINLUPA

March 10, 2017

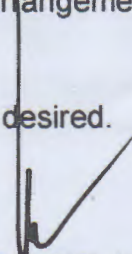
### DIVISION MEMORANDUM

TO: OIC-Assistant, Schools Division Superintendent  
Chief Education Supervisor, School Governance and Operations Division  
Chief Education Supervisor, Curriculum Implementation Division  
Public Elementary & Secondary School Principals / OICs



### 4<sup>th</sup> SCHOOL DISASTER RISK REDUCTION AND MANAGEMENT COORDINATORS' MEETING

1. This office announces the conduct of meeting of all SDRRMC Coordinators on March 24, 2017 (Friday); 1:00 – 5:00 PM at SDO Muntinlupa Conference Room.
2. The agenda are as follows:
  - a. Comprehensive School Safety – Field Report
  - b. Action Plan for SY 2017 - 2018
  - c. Updated SDRRMC Team and BERT
  - d. GAWAD KALASAG
  - e. Other related matters
3. Concerned attendees with classes shall make necessary arrangements to avoid disruption of classes.
4. Immediate and wide dissemination of this Memorandum is desired.

  
MAURO C. DE GULAN, Ed. D.  
Schools Division Superintendent

