



Republic of the Philippines  
Department of Education  
National Capital Region

## SCHOOLS DIVISION OFFICE CITY OF MUNTINLUPA

January 17, 2017

### MEMORANDUM

To: OIC- Asst. Schools Division Superintendent  
Chief, CID/SGOD  
Education Program Supervisors/ Coordinators/ District Supervisors  
Public Elementary and Secondary Schools Principals/Officers-in-Charge  
Administrative Officer  
All concerned

DepEd - MUNTINLUPA

RELEASED

DATE

1/18/17

### REVIEW CLASS FOR CIVIL SERVICE ELIGIBILITY EXAMINATION

Attached is the memorandum from the office of City Human Resource Management Department (CHRMD), **Atty. Roderick B. Tagnia** dated January 16, 2017 regarding the Review Class for Civil Service Eligibility Examination which will be held at the AVR, 2<sup>nd</sup> floor, Main Building, City Government of Muntinlupa on the following schedule for information and guidance of all concerned.

- February 4, 2017 – 8:00 am to 12:00 nn
- February 11, 2017 – 8:00 am to 12:00 nn
- February 18, 2017 – 1:00 pm to 5:00 pm
- February 25, 2017 – 8:00 am to 12:00 nn

Immediate and wide dissemination of this Memorandum is desired.

**MAURO C. DE GULAN, Ed. D.**  
Schools Division Superintendent





Republic of the Philippines  
**City Government of Muntinlupa**  
 CITY HUMAN RESOURCES MANAGEMENT DEPARTMENT



TO : ALL DEPARTMENTS  
 FROM : CITY HUMAN RESOURCES MANAGEMENT DEPARTMENT  
 DATE : 16 JANUARY 2017  
 SUBJECT : REVIEW CLASS FOR CIVIL SERVICE ELIGIBILITY EXAMINATION

Good news for all employees who applied for the professional and sub-professional exam on the CSC-PPT this coming 12 March 2017.

The City Human Resources Management Department will be conducting a Free Civil Service Examination Review Class to be held at the Audio-Visual Room, 2<sup>nd</sup> Floor, Main Building, City Government of Muntinlupa on the following schedule:

- February 4, 2017 - 8:00 AM to 12:00 NN
- February 11, 2017 - 8:00 AM to 12:00 NN
- February 18, 2017 - 1:00 PM to 5:00 PM
- February 25, 2017 - 8:00 AM to 12:00 NN

Employees who wish to take this opportunity, please register on January 24, 2016 from 8:00 AM – 5:00 PM at CHRMD. Present your ID and proof of application or receipt to be able to register. Please look for Mr. Joel Gaviola, Ms. Rio Magboo or Mr. Karl Casanova.

Thank you.

*[Signature]*  
**Atty. RODERICK B. TAGNIA**  
 OIC-CHRMD

**DIVISION OF CITY SCHOOLS**  
 RECEIVED \_\_\_\_\_  
 DATE 1/13/17  
 TIME 4:28 AM  
**CITY OF MUNTINLUPA**



**ISO 9001:2008 CERTIFIED**  
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