



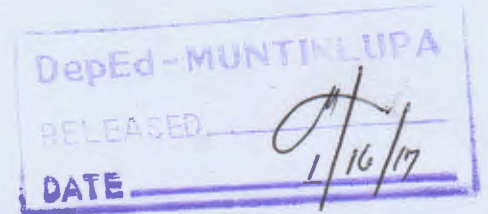
Republic of the Philippines
Department of Education
National Capital Region

SCHOOLS DIVISION OFFICE CITY OF MUNTINLUPA

January 13, 2017

MEMORANDUM


To: OIC - Asst. Schools Division Superintendent
Chief, CID/ SGOD
Education Program Supervisors/ Coordinators/ District Supervisors
Public Elementary and Secondary School Heads/ OICs
Administrative Officer
All Others Concerned



REASSIGNMENT

Attached is a Memorandum from the Office of the City Administrator, Engr. Allan A. Cachuela dated January 5, 2017 reassigned Mr. Glenn C. Ricaroz from Cultural Office to the Secretariat of the Muntinlupa Centennial Commission.

Immediate and wide dissemination of this Memorandum is desired.


MAURO C. DE GULAN, Ed. D.
Schools Division Superintendent



170109024



Republika ng Pilipinas
Pamahalaang Lungsod ng Muntinlupa
Kalakhang Maynila



OFFICE OF THE CITY ADMINISTRATOR

OFFICE ORDER NO. 38
Series of 2017

TO : GLENN C. RICAROS
Cultural Office

DATE : January 5, 2017

SUBJECT : REASSIGNMENT

DIVISION OF CITY SCHOOLS
RECEIVED _____
DATE 1/9/17
TIME 4:32
CITY OF MUNTINLUPA

In the exigency of service, you are hereby directed to render your fulltime service to the Secretariat of the Muntinlupa Centennial Commission. As such you are to directly report daily to the undersigned being the Chairman of the Centennial Commission. Corollary to this, please make a proper turn-over or endorsement of pending work that you may have in the Cultural Office.

For your information and guidance.

By Authority of the City Mayor

ENGR. ALLAN A. CACHUELA
City Administrator

Cf: Atty. JAIME R. FRESNEDI, City Mayor
Maricel G. Labra, Cultural Office
City Human Resources Mgmt. Dept./201 File

RECORDS MANAGEMENT OFFICE
RECEIVED
JAN 09 2016 TIME: 8:05 BY: Jenny N. Lazo

YAN ANG TAMA YAN ANG MUNTINLUPA!