



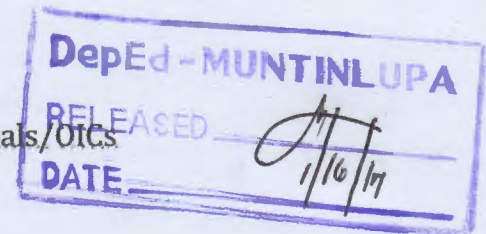
Republic of the Philippines
Department of Education
National Capital Region

SCHOOLS DIVISION OFFICE CITY OF MUNTINLUPA

January 18, 2016

DIVISION MEMORANDUM

To : OIC-Asst. Schools Division Superintendent
Chief, CID and SGOD
Division/ District Supervisors/Coordinators
Public Elementary/Secondary School Principals/OICs
All Others Concerned




MEETING OF ALL CANTEEN TEACHERS, PRINCIPALS AND PSDS

1. This is to inform the field that the meeting of all Canteen Managers, Principals and Public Schools District Supervisors (PSDS) is scheduled on January 18, 2017, Wednesday from 9:00 a.m. to 1:00 p.m. at SDO Conference Room.

The agenda of the said meeting are as follows:

- 1.1 Canteen Management and Operation Findings : June - November, 2016
 - 1.2 Approved Proposed Annual Budget vis a vis Disbursements
 - 1.3 Canteen management issues and concerns
 - 1.4 Other Matters
2. Schools are requested to bring the Approved Proposed Annual Budget S.Y. 2016-2017.
 3. Concerned attendees with classes are advised to make necessary arrangement so that classes will not be disrupted.
 4. Immediate and wide dissemination of this Memorandum is earnestly desired.


MAURO C. DE GULAN, Ed. D.
Schools Division Superintendent

