



Republic of the Philippines  
Department of Education  
National Capital Region

## SCHOOLS DIVISION OFFICE CITY OF MUNTINLUPA

January 09, 2017

### MEMORANDUM

To: OIC - Asst. Schools Division Superintendent  
Chief, CID/ SGOD  
Education Program Supervisors/ Coordinators/ District Supervisors  
Public Elementary and Secondary School Heads/ OICs  
Administrative Officer  
All Others Concerned

DepEd - MUNTINLUPA

RELEASED


DATE

1/12/17

### INCLUSION OF THE CENTENNIAL LOGO IN ALL CORRESPONDENCE MATERIALS

Attached is a Memorandum from the Office of the City Administrator Engr. Allan A. Cachuela dated 04 January, 2017 regarding the Inclusion of the Centennial logo in all Correspondence Materials for the information and guidance of all concerned.

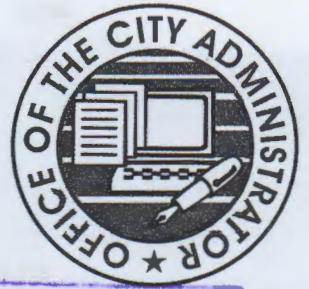
Immediate and wide dissemination of this Memorandum is desired.

  
MAURO C. DE GULAN, Ed. D.  
Schools Division Superintendent

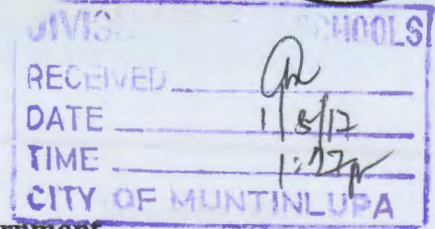




**Republika ng Pilipinas  
Pamahalaang Lungsod ng Muntinlupa  
Kalakhang Maynila**



**OFFICE OF THE CITY ADMINISTRATOR**



**Memo**

**To :** All Departments and Offices of the City Government and the Sangguniang Panlungsod, including Pamantasan ng Lungsod ng Muntinlupa, Ospital ng Muntinlupa, Schools Division Office, Department of Education

**From :** The City Administrator

**Date :** 04 January 2016

**Subject :** Inclusion of the Centennial Logo in all Correspondence Materials

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All letterheads, envelopes, memo pads and other printed forms used for correspondence by all concerned shall bear the Centennial Logo, a copy of which shall be made available through Mr. RJ P. Smith, Secretariat of the Muntinlupa Centennial Commission.

The General Services Office shall monitor faithful adherence to this directive.

For your guidance and strict compliance.

**Engr. ALLAN A. CACHUELA**

**cf :** Atty. Jaime R. Fresnedi,  
City Mayor  
Celso C. Dioko,  
City Vice Mayor  
All Members of the Sangguniang Panlungsod