



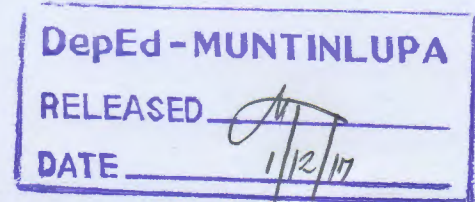
Republic of the Philippines
Department of Education
National Capital Region

SCHOOLS DIVISION OFFICE CITY OF MUNTINLUPA

January 10, 2017

DIVISION MEMORANDUM

TO : OIC-Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Chief, School Governance and Operations Division
Education Program Supervisors
Public Secondary School Principals/ OICs



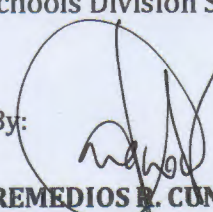
MANAGING AND CONDUCTING ACTION RESEARCH FOR SCHOOL HEADS AND GUIDANCE COUNSELORS IN SENIOR HIGH SCHOOLS

1. Attached is DepEd-NCR Memorandum dated January 3, 2017, re: "*Managing and Conducting Action Research for School Heads and Guidance Counselors in Senior High Schools*" content of which is self-explanatory.
2. Immediate dissemination of this Memorandum is desired.

For:

MAURO C. DE GULAN, Ed. D.
Schools Division Superintendent

By:


REMEDIOS E. CUNANAN, Ph. D.
Administrative Officer V
Officer-In-Charge





Republika ng Pilipinas
 (Republic of the Philippines)
KAGAWARAN NG EDUKASYON
 (DEPARTMENT OF EDUCATION)
PAMBANSANG PUNONG REHIYON
 (NATIONAL CAPITAL REGION)
 Daang Misamis, Bago Bantay, Lungsod Quezon
 (Misamis St., Bago Bantay, Quezon City)

Department of Education
 National Capital Region
 RECORDS AND PUBLICATION UNIT

RELEASED

By: _____
 Date: 104 JAN 2017

January 3, 2016

MEMORANDUM

TO: SCHOOLS DIVISION SUPERINTENDENTS

MANAGING AND CONDUCTING ACTION RESEARCH FOR SCHOOL HEADS AND GUIDANCE COUNSELORS IN SENIOR HIGH SCHOOLS

1. The DepEd-NCR through the Policy, Planning and Research Division (PPRD) and Regional Research, Innovation and Development Committee (RRIDC) will hold a seminar on **Managing and Conducting Action Researches for School Heads and Guidance Counselors in Senior High Schools (SHS)** on January 18, 2017, 1:00 PM-5:00 PM, at the DepEd-NCR Conference hall.
2. This seminar aims to strengthen the research culture in SHS at NCR. Consequently, it shall address concerns related to guidance services. Moreover it will highlight the use of action research process in **improving the guidance services**, the **management of Basic Education Research Fund (BERF)**, and the promotion of Basic Education Research Agenda (BERA) in school level.
3. Each Division shall select the **guidance counselor/ teacher** and the **school head** from any Public Senior High School for every district and submit their names, contact numbers to the DepEd-NCR PPRD, on or before 4:00 PM of **January 12, 2017.**
4. Transportation allowance and other incidental expenses relative to the activity shall be charged against the school MOOE, subject to usual accounting and auditing rules and regulations.
5. For queries, please contact Warren A. Ramos, Regional Supervisor in Research at 928-01-04 or e-mail profwarrenramos@gmail.com.
6. For dissemination and favorable action.

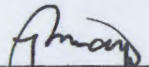
DIVISION OF CITY SCHOOLS
 RECEIVED _____
 DATE 1/9/17
 TIME 8:52a
 CITY OF MUNTINLUPA

PONCIANO A. MENGUITO
 Director IV


Department of Education - National Capital Region
CY 2017 FRAMEWORK PLAN OF ACTION
 Division: Policy, Planning and Research Division

MFO/PPA	OBJECTIVE/S	Indicator (e.g. No. of pax attended/No. of learning materials assessed/No. of pax trained, among others)	Physical Target	Strategies	Persons Involved	Financial Requirement/ Source of Funds	Source of Fund	Time Frame	Success Indica Evaluative Meas
Research Congress	3.3.1. Established Platform of disseminating research findings based on the research agenda of the	No. of participants	200	Presentation of exemplary researches in the region	Research Committees, DepEd Stakeholders and Partners	Php 100,000.00	Sponsored	February	10 Researches base Research theme and presented
Research Publication	3.4.1. Created repositories of researches conducted aligned with the Basic Education Research Agenda	No. of participants	70% participation of all divisions	Publication of Research Journal	Research Committees in RO, DO and school	Php 100,000.00	ROP (MOOE)	December	Publication of double peer-reviewed resea
	3.4.2. Created a systematic professional development tool in improving reflective teaching practice	CB Resource package produced	25	Module Writing on Reflective Teaching Practice	RO, DO, BEST-TD Team	Php 56,250.00	ROP (MOOE)	February 13-17, 2017	Validated Module for Training
	2.4.3 Established sustainable practice for international research presentation and publication.	No. of participants	1	Participation to International Conference as Research Presenter or keynote Speaker	Research Coordinator	Php 50,000.00	ROP (MOOE)	April 25-26, 2017	No. of Researches presented and publis
	3.4.3. Enhanced capability RO, DO and Key School Personnel in the conduct and management of research.	No. of participants	200	Conduct Capability Building	RO, DO, SHS Key Personnel, BEST-TD Team	Php 120,000.00	Registration	1) January 18, 2017 2) April 10-14, 2017	1) No. of Research Proposals Approved BERF 2016
						Php 1,131,100.00	TOTAL		

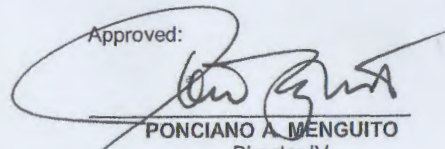
Prepared and Submitted by:


VICTORIA B. MAYO
 Chief Education Program Supervisor
 Policy, Planning and Research Division

Recommending Approval:


WILFREDO E. CABRAL
 Schools Division Superintendent
 OIC, Office of the Assistant Regional Director

Approved:


PONCIANO A. MENGUITO
 Director IV