



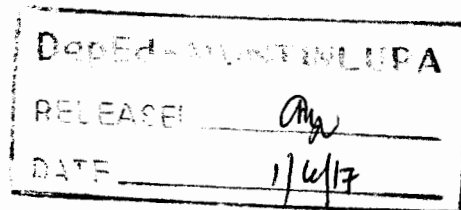
Republic of the Philippines
Department of Education
National Capital Region

**SCHOOLS DIVISION OFFICE
CITY OF MUNTINLUPA**

December 29, 2016

DIVISION MEMORANDUM

To : Assistant Schools division Superintendent
Chief CID and SGOD, Division/District Supervisors/Coordinators
Public Elementary and Secondary School Principals/OICs
ALS Livelihood Trainers, All Others Concerned



ALS Livelihood Trainers Capability Training

1. There will be a Methodology Training (TM) on developing Skills for all untrained ALS Livelihood from January to February 2017, at Lakewood School of Alabang, Putatan, Muntinlupa City.
2. The following teachers who expressed their interest in the training should submit endorsement letter and permit to study signed by their Principal/OIC/ Immediate Superior addressed to the Superintendent on or before January 10, 2017.

| Trainers Methodology | Name | NC II |
|------------------------------------|----------------------------|---|
| Monday-Friday 5:30 pm – 9:00 pm | 1. Melanio San Jose | Computer Hardware Services |
| | 2. Azer L. Navarro | Automotive Servicing |
| | 3. Ada Trinidad Tagle | Bar Tending, Housekeeping, Food & Beverage Services |
| | 4. Susan Labuntog | Bookkeeping |
| | 5. Randy Vargas | Computer Hardware Services |
| | 6. Jerly Ann Aman | Bread and Pastry |
| | 7. Deborah Provideo | Food and Beverage Services |
| | 8. Valentina Ballesteros | Bar Tending, Housekeeping, Food & Beverage Services |
| | 9. Paul Andrew Sanchez | Bookkeeping |
| | 10. Jesusa Palma | Cookery |
| | 11. Jose Ruby N. Salan | Computer Hardware Services |
| | 12. Divina Aliscad | Bread and Pastry Making |
| | 13. Nerry Ann Lorenzo | Computer Hardware Services |
| | 14. Aidalyn Medina | Bookkeeping |
| | 15. Socorro Lelita Mercado | Cookery |
| | 16. Rosita Villescas | Cookery |



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|------------------------------------|---|------------|
| | 17. Divina V. Marcial | Cookery |
| | 18. Emerson Loren | Bartending |
| NC Trainings | | |
| Bookkeeping | 1. Lerma Galang | |
| NC II | 2. Maureen S. Saligumba 3. Mary Ann Franco | |
| Visual Graphic Design NC III | 1. Arvin Buenaventura 2. Heidi Dapiawen | |
| Bread and Pastry Making | 1. Haidee V. Dalisay | |
| NC II | 2. Eduardo Kondo | |

3. Immediate and wide dissemination of this Memorandum is desired.

MAURO C. DE GULAN, Ed. D.
 Schools Division Superintendent

