



Republic of the Philippines  
Department of Education  
National Capital Region

## SCHOOLS DIVISION OFFICE CITY OF MUNTINLUPA

3 January 2017

DepEd - MUNTINLUPA
RELEASED <i>Am</i>
DATE <i>1/5/17</i>

### DIVISION MEMORANDUM

To: OIC-Assistant Schools Division Superintendent  
Chief Education Supervisor, School Governance and Operations Division (SGOD)  
Chief Education Supervisor, Curriculum Implementation Division (CID)  
Public Elementary and Secondary School Principals/Officers-in-Charge

### DIVISION MEETING OF ALL SHDP: FOUNDATION COURSE COMPLETERS


In preparation for the Division Colloquium, this office announces the conduct of the Division Meeting of all completers of the School Heads Development Program (SHDP): Foundation Course on January 11, 2017 at the Division Office Conference Room at 9:00 AM. Please see attached list of completers for reference.

All participants are enjoined to bring both soft and hard copies of your Application Projects (AP) which you submitted to the Human Resource Development Division - National Educators Academy of the Philippines (HRDD-NEAP) upon your completion of the course in December, 2016. Each completer will be given three minutes to present in powerpoint form the background of the AP and its logistics.

For information and guidance, the HRDD-NEAP criteria to evaluate the APs are as follows:

Effectiveness:	45%
Efficiency of Implementation:	40%
Application of Learning:	10%
Replicability:	5%
Total	100%

For compliance of all concerned.

  
**MAURO C. DE GULAN, Ed.D.**  
Schools Division Superintendent



## DIVISION OF MUNTINLUPA

Total Number of Completers: 17

No.	NAME	SCHOOL	PROJECT TITLE
1	Zarate, Noemi B.	Victoria Homes Elementary School	Enemy Pupil a Reader
2	Valbuena, Jane May C.	Poblacion Elementary School	Beginning and Struggling Readers' Instruction for Development & Enhancement (BeStRIDE)
3	Mandap, Rhodora V.	Tunasan Elementary School	Project OTESOR- On Time and Efficient Submission Of Reports
4	Andanza, Marissa M.	Muntinlupa Elementary School	Kalusugan Para Sa Kinabukasan Ko
5	Dela Cruz, Buena C.	Soldiers' Hills Elementary School	Adapt a Child Program
6	Cado, Eden G.	Filinvest Alabang Elementary School	DEAR D- Develop at the end of SY 2016-17 E- Everychild non-reader of FAES will A- a Good R- Reader Be Decreased
7	Cagampang, Virginia P.	Putatan Elementary School	"Vacant Ko, Moment Mo"
8	Hernandez, Maria Hazel B.	Bagong Silang Elementary School	"Mosyon Para sa Edukasyon"
9	Joson, Jennifer S.	Bayanan, Elementary School Unit- 1	Teachers' Training
10	Navarro, Shella C.	Bayanan Elementary School Main	Project from RUGS to RICHES(Read to Understand through Games and Simulation; Reading Intervention for Children Engaged in Story reading
11	Rocha, Antonio B.	Muntinlupa National High School	FRESH- Focusing Resources In Effective School Health
12	Laqueo, Edizer S.	F. De Mesa Elementary School	"Lahat Aangat Zero- Drop Out Rate Dapat" (LAZ-DROP)
13	Libao, David T.	Muntinlupa Science High School	A Model Solid Waste Reduction Program of Muntinlupa Science High School
14	Hermoso, Dean B.	Muntinlupa National High School	Catch Me I'm Falling
15	Limson, Elizabeth D.	Sucat Elementary School Annex- Zone 3	CREATES (Creative Reading Entertainment and Theater Environ Simulation)
16	Querubin, Ador B.		* No Application Project submitted
17	Felix, Raul T.		* No Application Project submitted



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**PAMBANSANG PUNONG REHIYON**  
*(NATIONAL CAPITAL REGION)*  
**Daang Misamis, Bago Bantay, Lungsod Quezon**  
*(Misamis St., Bago Bantay, Quezon City)*

**DIVISION OF CITY SCHOOLS**  
 RECEIVED \_\_\_\_\_  
 DATE 1/31/17  
 TIME 11:29 AM  
**CITY OF NUNTIANLUPA**

**MEMORANDUM**

**To :** Schools Division Superintendents  
 Chiefs, SGOD and CID

**Subject:** Application Project of Trained School Heads under the SHDP: Foundation Course

**From :** DR. PONCIANO A. MENCUITO  
 Director IV

**Date :** December 22, 2016

1. Relative to the attached DepEd Memorandum No. 192, s. 2016, "School Heads Development Program (SHDP): Foundation Course Implementing Guidelines, inviting particular attention to item no. 4, 'Application Project', you are hereby directed to conduct a meeting cum deliberation of the Application Project (AP) of the School Head Completers in your respective Divisions. This was agreed during the Year-End Evaluation and Planning Conference on December 19, 2016, DepEd NCR Conference Hall which was spearheaded by the Human Resource Development Division-National Educators Academy of the Philippines.
2. The AP should address a priority concern of school that needs intervention and is expected to create positive effect on school's performance. Please find the attached list of completers with their proposed AP.
3. SDOs may get a copy of the submitted APs from the Human Resource Development Division-National Educators Academy of the Philippines (HRDD-NEAP) office, for your ready reference.
4. For your guidance, the criteria to evaluate the Application Project are as follows:
 

Effectiveness	-	45%
Efficiency of Implementation	-	40%
Application of Learning	-	10%
Replicability	-	5%
<b>Total</b>	-	<b>100%</b>
5. Local funds may be used to cover expenses for the implementation as well as the monitoring and evaluation of the Application Project and likewise the conduct of the Division Colloquium subject to usual accounting and auditing rules and regulations. For further queries, you may call Dr. Felicino C. Trongco, Chief, HRDD-NEAP, at telephone nos. 929-4348 local 826.
6. For information and guidance of all concerned.

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